

## Message Text

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PAGE 01 ASUNCI 01793 01 OF 02 041210Z  
ACTION MMO-04

INFO OCT-01 ARA-14 ISO-00 SS-15 SP-02 NSC-05 OES-07  
SIG-03 FSE-00 PM-05 INR-10 CIAE-00 ICA-20 NSAE-00  
DODE-00 L-03 PA-02 A-01 EB-08 CA-01 COME-00  
AID-05 SY-05 PER-05 TRSE-00 OMB-01 OC-06 CCO-00  
ABF-01 AGRE-00 /124 W  
-----017290 041255Z /72

P 031915Z MAY 78  
FM AMEMBASSY ASUNCION  
TO SECSTATE WASHDC PRIORITY 2939

UNCLAS SECTION 1 OF 2 ASUNCION 1793

FOR: ARA/MGT/FM

E.O. 11652: N/A  
TAGS: OGEN  
SUBJ: FY 1980 GORM PROCESS

REF: STATE 63477

1. PART I REQUESTED PER REFTTEL FOLLOWS.

2. ZBB-2 ZERO-BASE BUDGETING  
FY-1980  
AM/FSL RATIO 1:3 PERSONNEL RESOURCE WORKSHEET

LEFT SIDE	FY-1978		PACKAGE I (90PC)			
	AMER	AMER	AMER	AMER	AMER	AMER
FUNCTION	OFF	STAFF	FSL	OFF	STAFF	FSL
EXEC	2	2	2	2	2	2
POL	2	1	1	-	2	1
E/C	2	1	2	1	1	2
CONS	-	1	2	-	1	2
ADM	5	4	42	4	4	38
PACKAGE TOTAL	11	9	48	9	9	44

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CUM TOTAL 11 9 48 9 9 44  
1/ ASSUMES RESTORATION OF LOST JUNIOR POLITICAL OFFICER SLOT  
IN FY-78.

RIGHT SIDE	PACKAGE II (95PC)		PACKAGE III (100PC)			
	AMER	AMER	AMER	AMER		
FUNCTION	OFF	STAFF	FSL	OFF	STAFF	FSL
EXEC	-	-	-	-	-	-

POL	-	-	-	-	-	-
E/C	1	-	-	-	-	-
CONS	-	-	-	-	-	1
ADM	-	-	3	1	-	1
PACKAGE TOTAL	1	-	3	1	-	2
CUM TOTAL	10	9	47	11	9	49

## 3. ZBB-3

(1) DECISION UNIT: PARAGUAY

(2) PACKAGE I OF III

(3) ACTIVITY DESCRIPTION:

WE HAVE SELECTED 90 PERCENT OF OUR CURRENT LEVEL AS THE MINIMUM LEVEL AT WHICH THE EMBASSY CAN STILL PURSUE U.S. AGREED GOALS AND OBJECTIVES IN PARAGUAY AND CARRY OUT THOSE ADMINISTRATIVE SUPPORT ACTIVITIES ESSENTIAL TO THE OPERATION OF A U.S. EMBASSY HERE. THE RANGE OF EMBASSY ACTIVITIES AT THIS LEVEL DIFFERS FROM OUR CURRENT MIX PRINCIPALLY IN THE DECREASE IN ADMINISTRATIVE WORK, WITH PERHAPS A SLIGHT DECREASE IN ECONOMIC ACTIVITIES. THE EXECUTIVE AND CONSULAR SECTIONS REMAIN AT THE CURRENT LEVEL SINCE THE STAFFING IS ALREADY AT MINIMUM STRENGTH NECESSARY FOR ADEQUATELY DISCHARGING THEIR RESPECTIVE RESPONSIBILITIES. AT A MINIMUM LEVEL A FOUR MAN E/C SECTION (REDUCED BY 1 U.S. ECONOMIC SPECIALIST CONSISTING OF 1 OFFICER, 1 STAFF SECRETARY AND 2 FSL ECONOMIC AND COMMERCIAL SPECIALISTS WOULD BE COMBINED WITH THE TWO-MAN POLITICAL SECTION AND COULD MEET U.S. MINIMUM NEEDS. BOTH COMMERCIAL AND ECONOMIC WORK WOULD SUFFER, THOUGH UNCLASSIFIED

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TO WHAT DEGREE IS DIFFICULT TO ASSESS. IN THIS CONNECTION, IT IS IMPORTANT TO BEAR IN MIND THAT PARAGUAY'S ECONOMY IS ON THE VERGE OF A VAST EXPANSION WITH CORRESPONDING OPPORTUNITIES FOR U.S. SALES. THIS WOULD BE THE WORST POSSIBLE TIME TO CUT BACK ON E/C PERSONNEL. THE NECESSARY U.S. SUPERVISION OF ECONOMIC REPORTING, HOWEVER, WOULD BE SUPPLIED BY THE CHIEF OF A COMBINED POLITICAL/ECONOMIC SECTION. ECONOMIC REPORTING COULD CONCEIVABLY BE BOLSTERED BY INPUTS FROM AID'S SENIOR ECONOMIST, IF THAT POSITION IS RETAINED. THIS APPROACH WOULD ALSO MEET THE EMBASSY'S OBJECTIVE OF CLOSER EMBASSY/AID INTEGRATION ON ECONOMIC COVERAGE AND REPORTING.

IMPORTANT ADMINISTRATIVE SERVICES COULD CONTINUE TO BE PROVIDED TO THE U.S. MISSION, ALTHOUGH SOME OF THE OTHER AGENCIES WOULD HAVE TO MAKE ALTERNATIVE ARRANGEMENTS FOR THOSE SERVICES NOW BEING PROVIDED BY THE ELIMINATED DAS FSL'S, AS EXPLAINED BELOW. IN ALL, THE ADMINISTRATION SECTION (JAO) WOULD SUFFER A CUT OF 1 OFFICER AND 5 FSL'S AT THE 90 PERCENT LEVEL.

THE AMERICAN POSITION 073, ENCUMBERED BY THE REGIONAL SECURITY OFFICER (RSO), WOULD BE ABOLISHED. WE ESTIMATE THAT SINCE APPROXIMATELY ONE-THIRD OF HIS PRODUCTIVE TIME IS SPENT OUT OF COUNTRY,

THE BALANCE CONSISTING OF IN-COUNTRY WORK COULD BE ASSUMED BY THE PERSONNEL OFFICER. IT SHOULD BE NOTED, HOWEVER, THAT THIS ADDITIONAL FUNCTION COULD BECOME EXCESSIVELY BURDENSOME FOR THE PERSONNEL OFFICER, SINCE HE ALSO SERVES AS THE ALTERNATE CERTIFYING OFFICER, PARTICULARLY IN FY-1980 WHEN THE BFO WILL HAVE REGIONAL RESPONSIBILITY (ABOUT ONE-THIRD OF HIS TIME OUT OF COUNTRY) UNDER THE AUTOMATED ACCOUNTING SYSTEM (SEE STATE TELEGRAM 95494).

THE GENERAL SERVICES OFFICE WOULD LOSE 3 FSL'S, IMPACTING PRIMARILY ON OTHER AGENCIES.

S-51 (DAS), AUTO MECHANIC: REPRESENTING A 50PC REDUCTION IN JAO DIRECT HIRE AUTO MAINTENANCE STAFF, OTHER AGENCIES (REPRESENTING UNCLASSIFIED

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86PC OF NON-POOLED CAR MAINTENANCE WORK) WOULD HAVE TO UTILIZE COMMERCIAL REPAIR SHOPS AND GARAGES.

S-15 (DAS), PROCUREMENT ASSISTANT: THIS WOULD REDUCE JAO PROCUREMENT STAFF BY 50PC, PARTICULARLY AFFECTING AID WHO PROVIDES 30.3PC OF THE CURRENT WORKLOAD.

S-49 (DAS-DIRECT), SENIOR CHAUFFEUR: ELIMINATION OF THIS DRIVER, FULLY DEDICATED TO THE AID MISSION DIRECTOR, WOULD REQUIRE AID TO ESTABLISH A SIMILAR POSITION WITHIN ITS CURRENT STAFFING LEVEL. THE C&R OFFICE WOULD BE CURTAILED AS FOLLOWS:

S-32, TELEPHONE OPERATOR/RECEPTIONIST: LOCATED IN THE AID BUILDING, THIS OPERATOR WOULD HAVE TO BE REPLACED BY AID IN ORDER TO SERVICE THE MANUAL TELEPHONE SYSTEM, EITHER THROUGH DIRECT HIRE OR PERSONAL SERVICES CONTRACT.

FINALLY, THE B&F OFFICE WOULD BE PROGRAMMED TO ELIMINATE POSITION S-10 (DAS), ACCOUNTING ASSISTANT, WITH DISTRIBUTION OF THE WORKLOAD TO THE REMAINING 4 FSL'S. ESTIMATED IMPLEMENTATION DATE OF AUTOMATED ALLOTMENT ACCOUNTING IN FY-1980 SHOULD, HOWEVER, TEND TO ALLEVIATE THE SEVERITY OF THIS CUT (SEE STATE TELEGRAM 95494).

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ACTION MMO-04

INFO OCT-01 ARA-14 ISO-00 SS-15 SP-02 NSC-05 OES-07  
 SIG-03 FSE-00 PM-05 INR-10 CIAE-00 ICA-20 NSAE-00  
 DODE-00 L-03 PA-02 A-01 EB-08 CA-01 COME-00  
 AID-05 SY-05 PER-05 TRSE-00 OMB-01 OC-06 CCO-00  
 ABF-01 AGRE-00 /124 W

-----017309 041254Z /72

P 031915Z MAY 78

FM AMEMBASSY ASUNCION

TO SECSTATE WASHDC PRIORITY 2940

UNCLAS SECTION 2 OF 2 ASUNCION 1793

(4) RESOURCE REQUIREMENTS:

THIS PACKAGE FY-1980

FY-1978 FY-1979 ONLY CUM

U.S. OFFICER 11 11 9 9

U.S. STAFF 9 9 9 9

FSL'S 48 48 44 44

TOTALS 68 68 62 62

(5) IMPACT ON CURRENT U.S. POLICY GOALS, OBJECTIVES, AND ESSENTIAL ACTIVITIES.

CERTAIN OF THE EMBASSY'S SUBSTANTIVE GOALS AND OBJECTIVES IN THE ECONOMIC/COMMERCIAL FIELD WOULD BE AFFECTED BY RETRENCHING TO THE 90 PERCENT STAFFING LEVEL, AS IS CLEAR FROM THE ABOVE DISCUSSION

CURTAILMENT OF ADMINISTRATIVE SERVICES WOULD PRIMARILY AFFECT OTHER AGENCIES PRESENTLY RELYING UPON THE JAO. THE MOST ACUTE PROBLEM FORESEEN IS IN THE AREAS OF PERSONNEL AND SECURITY, WHERE ONE AMERICAN

OFFICER (PERSONNEL OFFICER) WOULD HAVE RESPONSIBILITY FOR BOTH.

(1) DECISION UNIT: PARAGUAY

(2) PACKAGE II OF III

(3) ACTIVITY DESCRIPTION:

AT THE 95 PERCENT LEVEL, THE U.S. SENIOR ECONOMIST SPECIALIST WOULD BE RESTORED TO THE E/C SECTION, THUS BRINGING IT UP TO ORIGINAL UNCLASSIFIED

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STRENGTH. FSL ADMINISTRATIVE PERSONNEL WOULD BE ADDED WITH THE EXCEPTION OF THE AID MISSION DIRECTOR'S CHAUFFEUR AND THE FSL TELEPHONE/OPERATOR RECEPTIONIST, WHICH AS NOTED IN PACKAGE I, COULD BE ADDED TO THE AID ROLLS. THE CRUNCH WOULD CONTINUE, HOWEVER, ON THE PERSONNEL OFFICER, SINCE HE WOULD CONTINUE TO SHOULDER THE IN-COUNTRY SECURITY WORK LEFT FROM ABOLISHING THE RSO'S POSITION.

(4) RESOURCE REQUIREMENTS:

THIS PACKAGE FY-1980

FY-1978 FY-1979 ONLY CUM

U.S. OFFICERS 11 11 1 10

U.S. STAFF 9 9 - 9

FSL'S 48 48 3 47

TOTALS 68 68 3 66

(5) IMPACT ON CURRENT U.S. POLICY GOALS, OBJECTIVES, AND  
ESSENTIAL ACTIVITIES:

THE IMPACT AT THE 95 PERCENT LEVEL UPON POLICY GOALS AND OBJECTIVES  
WOULD BE NEGLIGIBLE, GIVEN FULL ORIGINAL STAFFING OF THE SUBSTANTIVE  
SECTION. IT IS IMPOSSIBLE TO CALIBRATE THE EFFECT, IF ANY, WHICH  
THE LOSS OF THE RSO COULD HAVE ON POLICY MATTERS, ALTHOUGH THERE  
WOULD BE STRESS AND STRAIN IN THE PURELY ADMINISTRATIVE ASPECTS  
OF THE SECURITY FUNCTION.

(1) DECISION UNIT: PARAGUAY

(2) PACKAGE III OF III

(3) ACTIVITY DESCRIPTION:

AT THE 100 PERCENT LEVEL ALL SUBSTANTIVE AND ADMINISTRATIVE  
ACTIVITIES CURRENTLY CONDUCTED BY THE EMBASSY IN SUPPORT OF  
MAJOR POLICY GOALS AND ADMINISTRATIVE COMMITMENTS UNDER JAO  
COULD BE CONTINUED UNIMPAIRED.

(4) RESOURCE REQUIREMENTS:

THIS PACKAGE FY-1980

FY-1978 FY-1979 ONLY CUM

U.S. OFFICER 11 11 1 11

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U.S. STAFF 9 9 - 9

FSL'S 48 48 2 49

TOTALS 68 68 3 69

(5) IMPACT ON CURRENT U.S. POLICY GOALS, OBJECTIVES, AND ESSENTIAL  
ACTIVITIES.

ALL CURRENT ACTIVITIES COULD BE CONTINUED AT THIS LEVEL. THE  
RELENTLESS INCREASE IN CONSULAR WORKLOAD COULD BE ACCOMMODATED BY  
FY-1980, SINCE THE DEPARTMENT IS MAKING 1 FSL POSITION AVAILABLE  
AT THAT TIME AS PART OF THE CONSULAR PACKAGE (SEE STATE TELEGRAM  
83981).

#### 4. OTHER ECONOMIES

IN SEARCHING NON-SALARY AREAS FOR POSSIBLE SAVINGS AGGREGATING 15  
PERCENT OF THE CURRENT FY-1978 ESTIMATE, THE FOLLOWING HAVE BEEN  
CONSIDERED IN PROGRAM AND FAAS ALLOTMENTS:

FY-1978

ESTIMATE

PROGRAM: 552,000

2156 - FIELD TRAVEL 1,000

2200 - TRANSPORTATION 102,000

2621 - REFERENCE MATERIAL 1,000

3100 - FURNITURE & EQUIP 24,000

SUB-TOTAL 128,000

FAAS: 908,000

2200 - TRANSPORTATION 21,000

2400 - XEROGRAPHY 35,000

3100 - FURNITURE & EQUIP 27,000

2589 - CONTRACTUAL SERVICES 10,000

SUB-TOTAL 93,000

TOTAL SAVINGS 221,000

TOTAL PROGRAM AND FAAS ALLOTMENTS 1,460,000

PERCENT REDUCTION -  $221,000 \div 1,460,000 \times 100$  EQUALS 15.14 PERCENT

THESE ARE REAL DOLLAR REDUCTIONS WHICH CAN BE REALIZED WITH MINIMAL  
IMPACT UPON VITAL OPERATIONS. FORTUNATELY, THE EMBASSY COMPLETED  
A MAJOR REFURNISHING PROGRAM IN FY-1978 AND IS THEREFORE IN A  
POSITION TO MAINTAIN SUBSTANTIAL ECONOMIES OVER THE NORMAL 8-YEAR  
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LIFE CYCLE ON THESE PROCUREMENTS AND RELATED FREIGHT. WE ARE  
CONFIDENT THAT CURRENT REFERENCE MATERIAL OUTLAYS (MAGAZINE AND  
NEWSPAPERS) CAN BE RIGOROUSLY REVIEWED FOR CUTS TOTALING \$1,000  
WITHOUT IMPAIRING INFORMATION REQUIREMENTS FROM THESE SOURCES.  
NONE OF THESE ECONOMIES AGGECTS OTHER AGENCIES. WE REGRET HAVING  
TO RELINGUISH ONE OF THE FEW MAJOR TECHNICAL IMPROVEMENTS RECENTLY  
ACQUIRED THROUGH THE EMBASSY'S INITIATIVE -- THE UTILIZATION OF  
XEROGRAPHY FOR MEETING QUALITY REPRODUCTION REQUIREMENTS. REMOVAL  
OF THE TWO LEASED MACHINES WILL GREATLY INCONVENIENCE THE  
OPERATIONS OF THE EMBASSY, AS WELL AS EIGHT OTHER AGENCY USERS.  
IT MUST BE RECOGNIZED THAT THESE ARE ONE-TIME REDUCTIONS AND  
CANNOT BE REPEATED IN FUTURE FISCAL YEARS.

5. PART II WILL FOLLOW BY SEPARATE TELEGRAM ASAP.

WHITE

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## Message Attributes

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**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
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**Copy:** SINGLE  
**Draft Date:** 03 may 1978  
**Decaption Date:** 01 jan 1960  
**Decaption Note:**  
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**Disposition Approved on Date:**  
**Disposition Case Number:** n/a  
**Disposition Comment:**  
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**Review Markings:**  
Sheryl P. Walter  
Declassified/Released  
US Department of State  
EO Systematic Review  
20 Mar 2014  
**Markings:** Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014